



FOREST COUNTY POTAWATOMI
GAMING COMMISSION

LICENSING DIVISION

1721 W CANAL ST, MILWAUKEE, WI 53233

P: (414) 847-8061 – E: GCBACKGROUND@PAYSBIG.COM – F: 414-847-8058

Notification of Changes to Criminal Background

Dear Gaming License Holder:

The Forest County Potawatomi Community's Gaming Commission ("Gaming Commission") is an independent tribal gaming regulatory body that regulates all gaming enterprises owned and operated by the Forest County Potawatomi Community ("Tribe"). As part of the Gaming Commission's duties and responsibilities, the Gaming Commission conducts background investigations and issues gaming licenses to, among others, employees of the Tribe's gaming enterprises and employees of the Gaming Commission. A valid gaming license issued by the Gaming Commission is required for employment with the Tribe's gaming enterprises and the Gaming Commission.

As a current gaming license holder, your background, including criminal background, have been reviewed by the Gaming Commission and deemed eligible to maintain a gaming license issued by the Gaming Commission. Because your eligibility for a gaming license is dependent on your background, as a current gaming license holder, you have an ongoing obligation to cooperate with the Gaming Commission and to keep the Gaming Commission informed of any change in your background relevant to holding a gaming license. **Specifically, you must notify the Gaming Commission in writing within ten (10) days of being arrested for, charged with, or convicted of a criminal offense or having received a citation for any municipal offense or ordinance violation.** You are not required to notify the Gaming Commission of any traffic related municipal offense or ordinance violation.

Written notifications to the Gaming Commission may be sent by mail or email to the addresses listed below, or you may personally appear at Gaming Commission's Licensing Division offices.

Gaming Commission - Milwaukee
1721 W Canal St
Milwaukee, Wisconsin 53233
Email: GCBbackground@paysbig.com
Phone # (414) 847-8061

Gaming Commission - Carter:
618 State Highway 32
Wabeno, Wisconsin 54566
Email: nick.marvin@cartercasino.com
Phone # (715) 473-6757

Please note failure to disclose relevant information to the Gaming Commission, as described above, may result in the suspension or revocation of your gaming license. A suspension or revocation of your gaming license will render you ineligible to be employed by the Tribe's gaming enterprises and Gaming Commission.

For any questions regarding obligations to notify your employer about changes in your criminal background, please contact your supervisor or human resources department.



LICENSING DIVISION

1721 W CANAL ST, MILWAUKEE, WI 53233

P: (414) 847-8061 – E: GCBACKGROUND@PAYSBIG.COM – F: 414-847-8058

I acknowledge that I received the Gaming Commission's Notification of Changes to Criminal Background. I have reviewed this document and understand my responsibilities as a gaming license holder. I agree to notify the Gaming Commission of any changes to my criminal background as specified in this document. Further I understand that my failures to notify the Gaming Commission may result in the suspension or revocation of my gaming license, and in such event, I will not be permitted to perform my job duties and will receive no compensation until such time the suspension or revocation has been lifted and my gaming license is fully reinstated.

Licensee Name (Print)

Licensee Name (Signature)

Date